

QUINIPET JOB DESCRIPTION

Quinipet is a ministry of the New York Annual Conference of the United Methodist Church. All staff are a part of the ministry that takes place at Quinipet and are part of a team of persons, each doing different tasks and each supporting the other in a common ministry summer camp ministry to children, youth, and adults.

POSITION: Arts & Crafts Director

SUPERVISOR: Director, Resident and Day Camp Director

QUALIFICATIONS:

- At least 18 years of age (at least one year out of high school preferred)
- Understanding of and personal commitment to Christian faith
- Desire and ability to work with children, youth & adults
- Ability to accept guidance, corrective criticism & supervision
- Good character, integrity, and adaptability
- Enthusiasm, sense of humor, patience, and self-control
- Ability to teach activities and curriculum
- Training or experience in working with arts and crafts

GENERAL RESPONSIBILITIES:

To help children, youth, and adults enjoy and learn from arts & crafts projects and to develop a level of appreciation for their own abilities. All staff are expected to participate in camp activities including orientation, chapel, campfires, all-camp, vespers and skit-night.

PRIMARY RESPONSIBILITIES:

- To work with the resident director to schedule arts & crafts activities
- To work with Program Directors and counselors in providing arts & crafts activities (in consultation with the resident and day camp directors)
- To attain materials needed for arts & crafts through catalogs or stores
- To follow budget guidelines
- To integrate arts & crafts into the summer camp curriculum where practical
- To maintain a creative display in the arts & crafts area
- To keep the arts & crafts area neat and clean at all times
- To nurture children, youth, and adults in an understanding and appreciation for their personal level of creativity
- To provide a positive, encouraging, and uplifting attitude toward campers

SECONDARY RESPONSIBILITIES:

- To assist as requested and assigned with other camp functions and activities
- To help with breaks for counselors when free
- To take initiative when not assigned otherwise to assist where needed
- To assist in transportation of campers and staff
- To participate in committee activity planning/leading
- To assist with other leadership staff in the event of an emergency